

Licensing Sub-Committee

**Tuesday 20 September 2016 at 10.00
am**

**To be held at the Town Hall, Pinstone
Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

**Councillors Alan Law (Chair), Adam Hurst and George Lindars-Hammond
Bob Pullin (Reserve)**

PUBLIC ACCESS TO THE MEETING

The Licensing Committee carries out a statutory licensing role, including licensing for taxis and public entertainment.

As a lot of the work of this Committee deals with individual cases, some meetings may not be open to members of the public.

Recording is allowed at Licensing Committee meetings under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday.

You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

If you require any further information please contact Harry Clarke on 0114 273 6183 or email harry.clarke@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**LICENSING SUB-COMMITTEE AGENDA
20 SEPTEMBER 2016**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Local Government (Miscellaneous Provisions) Act 1982 - Street Trading - Static Street Trading Consents**
Report of the Chief Licensing Officer
- 6. Hackney Carriage and Private Hire Licensing - Individual Cases***
Report of the Chief Licensing Officer

*(NOTE: The report at item 6 in the above agenda is not available to the public and press because it contains exempt information described in paragraphs 1 and 2 of Schedule 12A to the Local Government Act 1972 (as amended))

This page is intentionally left blank

ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email gillian.duckworth@sheffield.gov.uk.

This page is intentionally left blank



SHEFFIELD CITY COUNCIL Licensing Sub Committee

Report of: Chief Licensing Officer

Date: 20th September, 2016

Subject: Street Trading Applications

Author of Report: Steve Lonnia, Chief Licensing Officer

Summary:

Individual Applications

Category of Report: Open

LICENSING SUB-COMMITTEE - CASES LIST

HEARING DAY AND DATE:

20th September 2016

TIME:	CASE:	NAME:	TYPE:
10.00	93/16	Wayne Walker -	Street Trader App
11.00	94/16	Craig Wood	Street Trader App



SHEFFIELD CITY COUNCIL Committee Report

Report of: Chief Licensing Officer, Head of Licensing

Date: 20th September 2016

Subject: Street Trading
Application for a Static Street Trading Consent

Author of Report: Clive Stephenson

Summary: To consider an application for a Static Street Trading Consent at the Job Lot – Car Park, 939 Barnsley Road Sheffield S5 0QJ

Background Papers: As attached
Street Trading Policy

Category of Report: OPEN

**REPORT OF THE CHIEF LICENSING OFFICER,
HEAD OF LICENSING TO THE LICENSING SUB COMMITTEE**

REF No: 93/16

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

**STREET TRADING – STATIC STREET TRADING CONSENT – THE JOB
LOT CARPARK, BARNSELY ROAD SHEFFIELD**

1.0 PURPOSE OF REPORT

1.1 To consider an application for the grant of a Static Street Trading consent to trade at The Job Lot car park, 939 Barnsley Road Sheffield S5 0QJ.

2.0 INTRODUCTION

2.1 The Council as a Licensing Authority have power under the provision of the 1982 Act to regulate Street Trading in the City.

2.2 A Street Trading Consent is required to trade on any Street (which includes roads, footways, forecourts, or other areas to which the public have access) within the Sheffield City Boundary.

2.3 The Licensing Committee at it's meeting of 29th January 2002 passed the following resolution:

1. That under the provisions of schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982:
 - (a) all streets (which includes roads, footways, forecourts or other areas to which the public have access) within the Sheffield City boundary, shall be designated consent streets and;
 - (b) such street trading designation shall take effect as from the 1st April 2002; and
 - (c) all previous designations in relation to street trading will be rescinded as a result of the designation set out above.
2. The effect of this resolution is that from 1st April 2002, it will be an offence to engage in street trading in any street or any other place identified in the above resolution without being authorised to do so by consent from the City Council.

2.4 A Local Authority may attach conditions to a Street Trading Consent. The conditions may include conditions to prevent obstruction of the street and danger to persons using the street or nuisance or annoyance.

2.5 A Street Trading Consent may only be granted for a maximum period of twelve months.

2.6 There is no appeal procedure against the refusal or revocation of a consent. An applicant may, however apply for judicial review of the Council's decision.

3.0 THE APPLICATION

3.1 The applicant is Wayne Walker and a copy of the application is attached at Appendix 'A'.

3.2 The application was submitted on 20th June 2016.

3.3 The application is to sell fresh meat from a mobile chilled unit on a Friday every week from 08:00 to 16:00 hours.

3.4 The applicant has consulted with the Planning and Highways departments and received comments back from each service as well as authorisation from the manager at Job Lot to trade within the car park area at the premises.

3.5 The application was circulated, in the usual manner, to South Yorkshire Police, South Yorkshire Fire and Rescue, Highways and Planning. Notices were erected by Licensing Officers at the site advertising the application and notice was also given to shops and anyone that might be affected by the applications within the immediate vicinity.

3.6 No objections have been received by any of the above relevant authorities.

3.7 Objections have been received by interested parties listed below in 4.1 of this report.

4.0 REASONS FOR REFERRAL

4.1 The application has been referred to the Sub-Licensing Committee for their consideration as the Licensing Authority has received objections to the application from the following parties:-

- Local Residents
- Interested Party (Application pending for Fabulous Flooring) (Similar goods and Close Proximity)

Copies of the representations are attached at Appendix 'B'

4.2 The objections refer to issues contained in section 2.8 of our street trading policy when determining the application, and Members are referred to in particular section 2.8.2:

Traders (a) & (b)

4.3 Members should consider all the information provided by the applicant both in their written application and in person at the hearing.

4.4 The applicant has been invited to attend the Licensing Committee hearing. Copies of the invites are attached at Appendix 'C'.

4.5 A copy of the hearing procedure is attached at Appendix 'D'.

5.0 FINANCIAL IMPLICATIONS

5.1 The Street Trading Policy states that fees will be set and reviewed annually on a full cost recovery basis. The level of fee takes into account the location, duration of consent, the trading hours and articles to be sold as well as the enforcement of terms and conditions.

5.2 Fees for static consents are determined at the grant of the application therefore there are no financial implications arising from this report.

6.0 RECOMMENDATIONS

6.1 That Members consider all the relevant information available, any representations that may be made and our policy.

7.0 OPTIONS OPEN TO THE COMMITTEE

7.1 To grant the application for a Static Street Trading Consent at the Job Lot car park, Barnsley Road.

7.2 To grant the application with amendments.

7.3 To defer the matter for further consideration.

7.4 To refuse the grant of the Static Street Trading Consent .

Steve Lonnia
Head of Licensing
Block C Staniforth Road
Staniforth Road
Sheffield
S9 3HD

20th September 2016

Appendix A

Application Form &
Relevant Documents

142197

HP

last day comments
18/17/16

Local Government (Miscellaneous Provisions) Act 1982

142199 AI

Application for a STATIC Street Trading Consent

Notes to Applicant

All questions must be answered unless otherwise stated.
If relevant questions are not answered, the application will be deemed incomplete and returned to the Applicant.

*I / *WE HEREBY APPLY to the Sheffield City Council for the grant of a static street trading consent (*delete as appropriate).

LICENSING

08 JUN 2016

SERVICES

A. THE APPLICANT(S)

		1 st Applicant (Mr/Mrs/Miss/other)	2 nd Applicant (Mr/Mrs/Miss/other)
Q1	Full name(s) of the applicant	Wayne Walker	
Q2	Applicant(s) permanent private address	298 Lightwood RD Lightwood Stoke ST3 7HB	
Q3	Date of birth	29/01/70	
Q4	Nationality and place of birth	England	
Q5	National Insurance No.		
Q6	Do you have the legal right to work and live in the UK?	YES / NO Details:	YES / NO Details:
Q7	Have you ever been refused a street trading consent in this or any other area?	YES / NO Details:	YES / NO Details:
Q8	Telephone No	07976318 044	
Q9	Email address	wayne@waynewalker.co.uk	

B. COMPANY DETAILS (if applying as a Corporate body)

A2

Q10	Name	Wayne walker
Q11	Registered address	Trubshaw cross Longport Stoke ST6 4RB
Q12	Registered number	08184117
Q13	Telephone number	01782 818536
Q14	Email address	wayne@waynewalker.co.uk
Q15	Please provide details of all Directors (names, addresses, dates of birth and details of any convictions). A separate sheet may be used.	

C. THE UNIT / VEHICLE

Q16	Description of unit / vehicle to be used	Renault mobile shop
Q17	Registration number (if applicable)	M16 WPU
Q18	Date of first registration (if applicable)	2008
Q19	Last MOT and service (if applicable)	24/05/16
Q20	Size of vehicle	Height: 3.2mtr Width: 2.2mtr Length: 7.8mtr
Q21	Does the vehicle meet the qualitative criteria? Your vehicle will be inspected prior to granting a consent.	Yes

D. TRADING DETAILS

Q22	Details of site to be occupied	Job Lot Ltd 939 Bamsley RD Shelton SS 0RJ
Q23	Location of pitch: (include site plan to scale)	in the car park Plan in this Application

A3

Q24	Is this private land?	Yes
Q25	If private, who owns the land and have you obtained consent from them to use the land to trade?	Yes letter in this Application.
Q26	Items to be sold	Fresh Meat.
Q27	Specify days of trade	Friday
Q28	Specify times of trade (use 24 hours clock e.g. 10:00 to 16:00 hours)	08:00 - 16:00.
Q29	Highways comments attached?	yes
Q30	Planning comments attached?	

E. CONVICTIONS / CAUTIONS

Q31	Have any of the applicants ever been convicted of a criminal offence, whether in the United Kingdom or elsewhere?	Applicant 1 Yes [] No <input checked="" type="checkbox"/>		
	If the answer is Yes please give full details below:	Applicant 2 Yes [] No []		
Details of previous convictions and/or cautions				
	Date of Conviction	Court of Conviction	Nature of Offence	Sentence
	Applicant 1			
	Applicant 2			

AK

F. CHECK LIST

The following documents must be attached with this application:

(tick)

Appropriate fee (if short term) or non refundable fee of £100	✓
Your current passport	✓
Your current drivers licence	✓
One other proof of identity, showing your name and current address (recent utility bill, bank statement etc)	✓
Right to work documentation (if applicable)	NA
Two colour (recent and identical) passport size photographs signed and dated on the reverse as a true likeness.	✓
If trading from private land, written confirmation from the landowner	✓
Ordnance survey map of at least 1:1250 scale clearly identify the proposed trading position. An additional map to scale showing its proximity to other similar retail outlets within an 800 metre radius.	✓
Photographs of the vehicle / unit showing front, side and rear.	✓
Confirmation in writing that you have consulted with the Highways Department	✓
Confirmation in writing that you have consulted with the Planning Department	✓
Details of any food hygiene qualifications (unless trading in non food items)	✓
If trading in food, confirmation that the business has a food hygiene score rating of 3 or more.	✓
Confirmation that your vehicle meets the quality criteria	✓
Any further information you may wish to submit in support of your application	

The following documents must be forwarded to us before the grant of your consent:

(tick if enclosed with this application)

The remaining quarterly fee or full annual fee.	
Certificate of insurance in respect of the vehicle / unit	✓
Appropriate vehicle test	
Public liability insurance (minimum of £2,000,000)	✓
Written confirmation that the vehicle meets the Council's food safety standards	✓
Waste management contract	✓
Declare that you have registered as a food business	✓

G. DECLARATION

WARNING

Paragraph 10(3) of Schedule 4 to the Local Government (Miscellaneous Provisions) Act 1982 gives the following warning:-

"Any person who, in connection with an application ... for a street trading consent, makes a false statement which he knows to be false, in any material respect, or which he does not believe to be true, shall be guilty of an offence."

I / We,

A5

- declare that all the information I have given in this application is complete and correct;
- declare that I am over 17 years of age (in cases of individual applicants)
- declare I understand and will comply with the Sheffield City Council Street Trading Consent Conditions;
- undertake to pay Sheffield City Council the relevant consent fee in advance whether demanded or not;
- understand that consents are not transferable;
- understand that the Local Authority reserve the right to make further enquiries with South Yorkshire Police as a result of this application as they may consider desirable; and
- understand that giving false information is an offence and may result in prosecution and / or a street trading consent being refused or revoked:

Applicant 1 Signature: <i>[Signature]</i> Print name: <i>wayne walker</i> Date: <i>6/6/16</i> Capacity: <i>owner</i>	
Applicant 2 Signature: Print name: Date: Capacity:	

Please read these notes before completing the application form.

- (a) If there is insufficient room on this form to fully answer the questions; or if you wish to make any further statement in support of your application, please do so on a separate sheet of paper attached to this form.
- (b) None of the information which you supply on (or with) this form will be treated as confidential except where it relates to convictions.
- (c) The Council is under no obligation whatsoever to grant a consent to any person; you will be notified of the result of this application, as soon as possible.

Please return the fully completed form and all attachments to:

**Licensing Service,
Block C, Staniforth Road Depot
Staniforth Road
Sheffield
S9 3HD**

The Service is open from 10am to 4pm, Monday to Friday. Telephone (0114) 2734264

AK
A6

**CITY WIDE STREET TRADING
QUALITY SPECIFICATION**
(This specification does not include the city centre)

UNIT DESIGN

- Good display is an important part of the selling process and top quality presentation encourages purchase and benefits the retailers' reputation.
- It is in the best interest of traders to produce a high quality design both internally and externally in their unit.
- The function of the unit is to identify the trader and add vitality and colour to the immediate area, and reflect the quality, cleanliness in their operation. The unit must contribute to the appearance of the area for good or bad, so design matters to everyone who uses the street, as well as the operator.
- Stalls must enhance the visual appearance of the street rather than detract from it and be constructed in a suitable style and of appropriate materials.

Examples of acceptable designs include:

- Modern, simple, functional stalls with umbrellas, canopies or striped awnings.
- Traditional or 'period' type handcarts, barrows or tricycles.
- The stall design should be fully accessible for all customers.
- The outside of the unit will be limited to the name of the stall, the type of product sold and a simple price list. Ad hoc pictures and advertiser's slogans should be avoided, as should untidy handwritten signs.
- Advertisements on stalls will not be permitted except by permission of the Council in writing and subject to further conditions. The Council shall be the sole judge of what is an acceptable advertisement.
- Sign writing and scrollwork must be finished to a standard acceptable to the City Council.
- The unit must be visually acceptable to the City Council.
- The general design of the unit must meet the requirements of the Council for the location and proposed hours or days of trading. A photograph of the actual unit or proposed model must be submitted on application.
- Bright colours and a sense of fun are encouraged.
- Pitched and curved roofs are encouraged.
- Canopies must be maintained and cleaned.
- No expenditure on units or equipment should be made until the Council has granted consent and the unit design has been approved.
- The internal layout of the unit must be clean and to a high standard.

Mark Pearce

AF

From: Mark Pearce
Sent: 06 June 2016 13:54
To: Mark Pearce
Subject: FW: authority

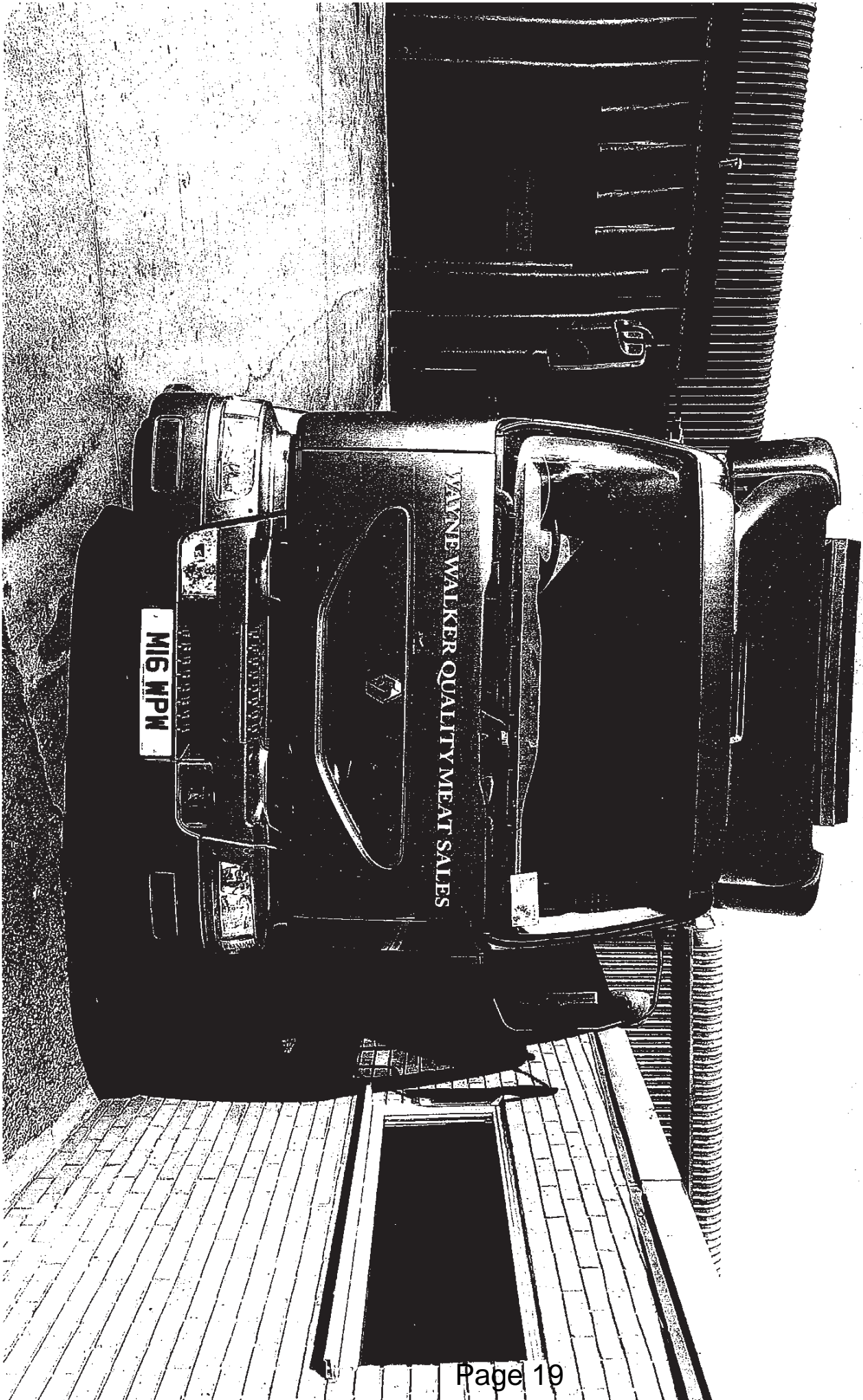
From: Martyn@joblot [<mailto:martyn@joblotitd.co.uk>]
Sent: 02 June 2016 10:01
To: Mark Pearce
Subject: Re: authority

Good morning mark.
Please accept this email as confirmation that permission is granted for you to use the car park and facilities at our shop at
939 Barnsley rd
Sheffield
S5 0QJ

regards
Martyn

Sent from my iPhone

AS

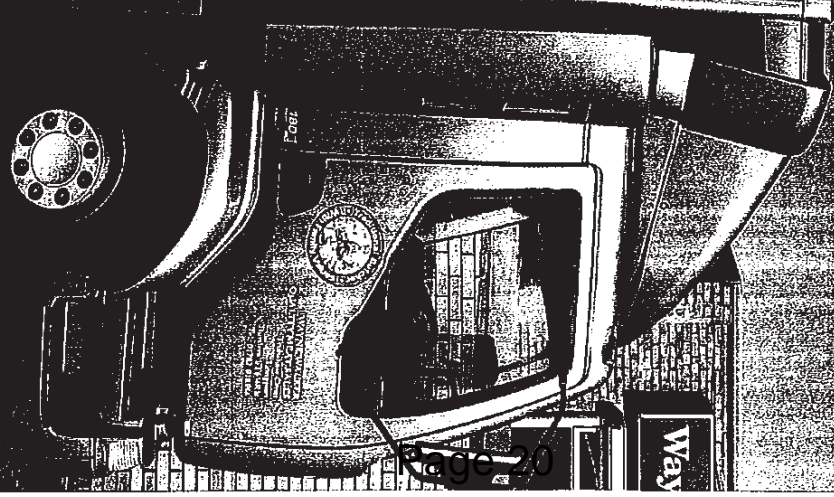


A9

Walt Disney Waltker

WHERE QUALITY & VALUE COME TOGETHER

Est. 1993

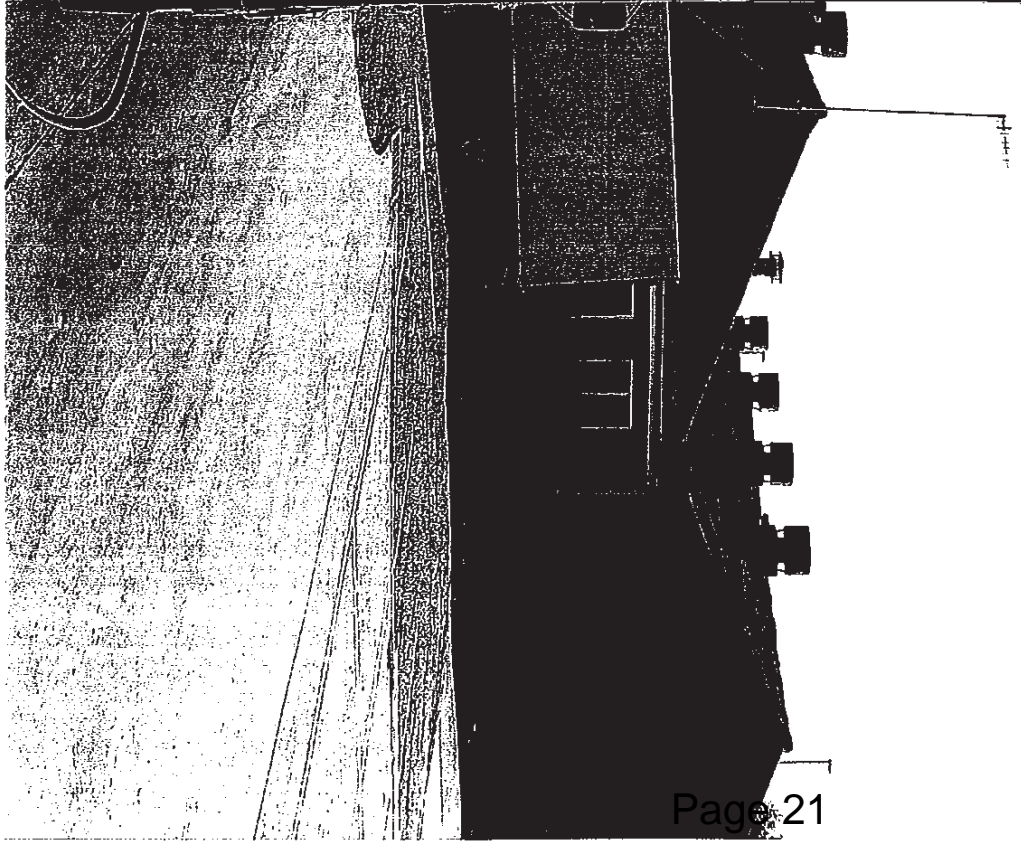


A10

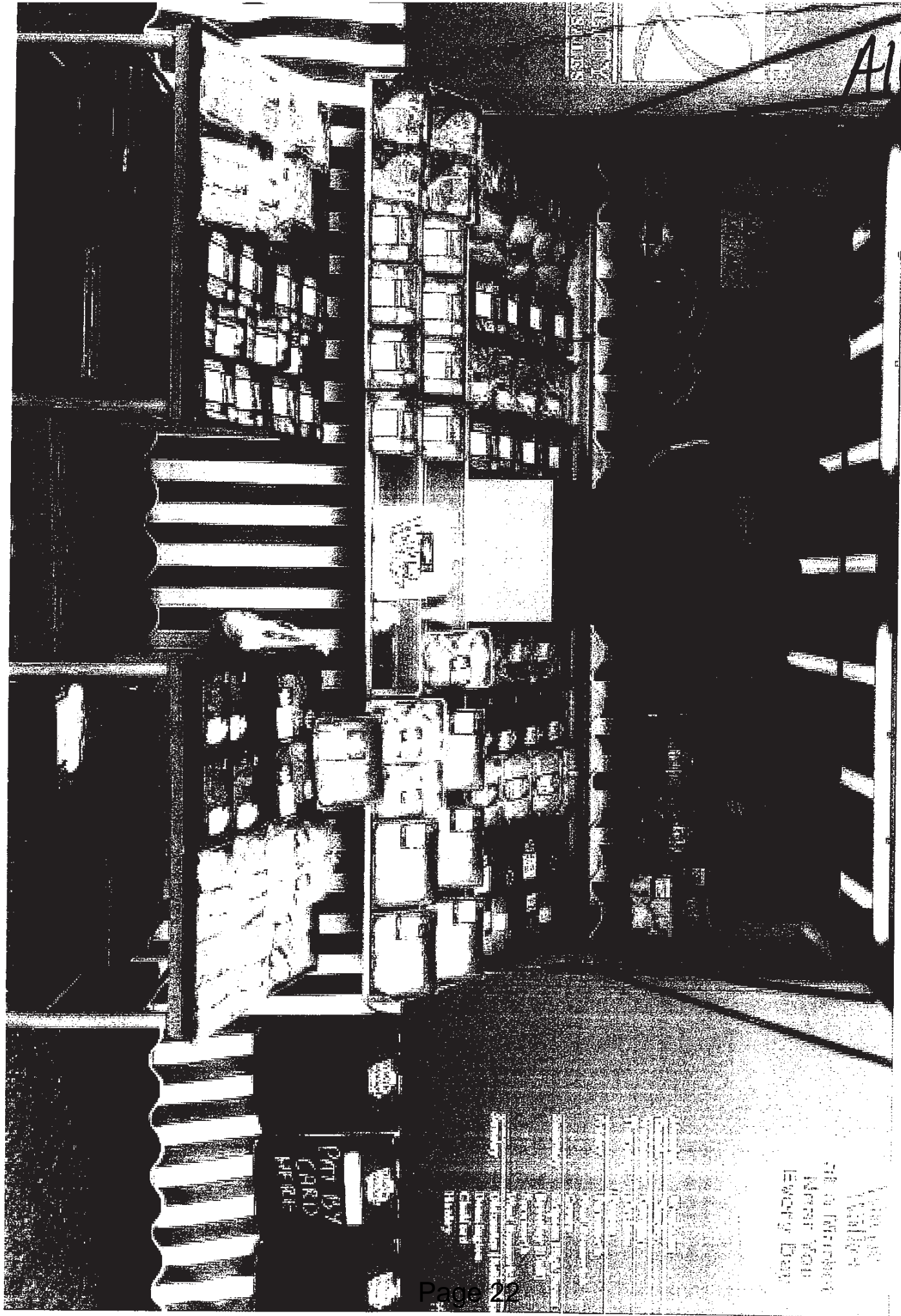
11/11/11



31742 BUREAU
make a difference
Visit us on-line at
www.wyborchicago.org



All



7th & Michigan
Ann Arbor
Energy Dept

A12

CERTIFICATE OF ACHIEVEMENT

This certificate is awarded to

Jain Vaughan

For attending and passing an internal course in

Food Hygiene Principles

On 18th June 2008

Course Tutor: Adam Raven



ARC WORLD WIDE (UK) Ltd

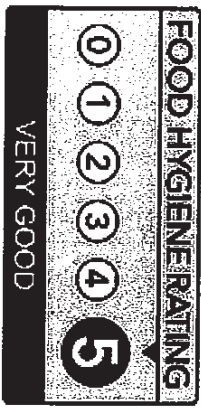
#3



[Homepage](#) [Policy and advice](#) [Food hygiene rating schemes](#) [Search all data](#)

Food hygiene ratings

Wayne Walker Quality Meats



Address:
 Davenport Street
 Burslem
 Stoke-on-Trent
 ST6 4RB

Business type: Retailers - supermarkets/hypermarkets

Date of inspection: 29 April 2015

A14

Certificate of Motor Insurance



Policy number 1731899

1. Description of vehicle(s)

Any motor vehicle the property of, or on hire or loan or lease to the policyholder.

2. Name of policyholder

Wayne Walker Holdings Ltd, Wayne Walker Ltd, Wayne & Rachel Walker

3. Effective date and time of the commencement of insurance for the purpose of the relevant law

31 January 2016 00:01

4. Date of expiry of insurance

30 January 2017

5. Persons or classes of persons entitled to drive

Any person who is driving on the order or with the permission of the policyholder.

Providing that the person driving has a licence to drive the vehicle or has held and is not disqualified from or prohibited by law from holding or obtaining such a licence.

6. Limitations as to use

Use for social, domestic and pleasure purposes and for the business of the policyholder.

Unless specified under section 6 of this certificate of insurance, this policy does not cover: use for hiring, the letting on hire, the carriage of passengers and goods for hire or reward, racing, pacemaking, use in any contest, reliability or speed trial or the use for any purpose in connection with the motor trade.

I hereby certify that the policy to which this certificate of insurance relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, Isle of Man and the Islands of Guernsey, Jersey and Alderney.

For and on behalf of the Underwriter subscribing ERS, 52-54 Leadenhall Street, London, EC3A 2BJ

Authorised Insurer

Mark Bacon
Active Underwriter

Advice to third parties - Nothing contained in this certificate of insurance affects your rights as a third party to make a claim.

Note: For full details of the insurance cover reference should be made to the policy document, which can be obtained from your broker or via our website at www.ers.com



ALS

To Whom It May Concern:

Ref: WAYN01
Date: 25 May 2016

Wayne Walker Holdings Ltd – Insurance Confirmation

We act as Insurance Intermediaries for the above named company and can confirm we arrange the following policies on their behalf:-

Employers Liability Insurance

Insurer: Fusion Insurance
Policy no: CC1001011004
Expiry date: 31 January 2017
Limit of Indemnity: £10,000,000

Public/Products Liability Insurance

Insurer: Fusion Insurance
Policy no: CC1001011004
Expiry date: 31 January 2017
Limit of Indemnity: Public Liability: £5,000,000
Products Liability: £5,000,000
Use of Heat n/a
Indemnity to Principal Yes

DISCLAIMER

Details of the policyholder's insurance cover as set out is provided for information purposes only. Under no circumstances should this information be used in whole or in part for any other purpose, including but not limited to commercial gain. Whilst the information has been prepared in good faith, no representation or warranty, express or implied, is or will be made and no responsibility or liability is or will be accepted by Towergate Underwriting Group Ltd, or any of its holding or subsidiary companies or by any of its respective officers, employee or agents in relation to the accuracy or completeness of the same to any third party.

We trust that the above is satisfactory for your purposes, but should you have any queries please do not hesitate to contact us.

Yours faithfully

Graham McGowan
Senior Commercial Account Handler



B | I | B | A

Towergate Insurance

West Court, Campbell Road, Stoke On Trent, Staffordshire, ST4 4FB
Tel: 01782 843700 Fax: 01782 843701 www.towergateinsurance.co.uk



Towergate Insurance is a trading name of Towergate Underwriting Group Limited
Registered in England No. 4043750 Registered Address Towergate House, Eclipse Park, Sittingbourne Road, Maidstone Kent ME14 3EN
Authorised and regulated by the Financial Conduct Authority

A16



FUSION INSURANCE

deliberately different

CERTIFICATE OF EMPLOYERS' LIABILITY INSURANCE

Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998, one or more copies of this Certificate must be displayed at each place of business at which the Policyholder employs persons covered by the Policy

Policy No: CC1001011004

Name of Policyholder including where applicable all Subsidiary Companies, except any specifically excluded below: Wayne Walker Holdings Ltd, Wayne Walker Ltd, Wayne & Rachel Walker

Excluded Subsidiary Companies:

Date of commencement of insurance Policy: 01 February 2016

Date of expiry of insurance Policy: 31 January 2017

We hereby certify that subject to paragraph 2:-

1. the Policy to which this Certificate relates satisfies the requirements of the relevant law applicable to the compulsory insurance of liability to employees in Great Britain, Northern Ireland, the Isle of Man, the Island of Jersey, the Island of Guernsey and the Island of Alderney, or to offshore installations within the Continental Shelf around those countries; and
2. the minimum amount of cover provided by this Certificate is no less than £5,000,000.

Signed on behalf of Allianz Insurance plc and (if applicable) other insurers, being underwriters as defined in the policy (Authorised Insurers)

Chief Executive – Underwriting

Ref: F002 (03/11)
6157/223/PW/03. 11/5769

Fusion Insurance is a trading name of Fusion Insurance Services Limited
Fusion Insurance Services Limited is authorised and regulated by the Financial Conduct Authority FCA No. 308400
Fusion Insurance is a coverholder and acts for certain leading insurers
Registered Office: Towergate House, Eclipse Park, Sittingbourne Road, Maidstone, Kent, ME14 3EN
Company No. 4070987 England

A17

31st May 2016

Wayne Walker Quality meat Ltd
Trubshaw Cross
Longport
Burslem
Stoke on Trent
Staffordshire
ST6 4RB

To whom this may concern

This is a letter to confirm for audit purposes that John Pointon & Sons Ltd collect and process all Category 3 ABP from Wayne Walker Quality Meats Ltd.

Kind regards,

Jonathon Elliott
Raw Materials Manager



Driver & Vehicle Standards Agency

N P0734J

SECTION DOCUMENT
Road Traffic Act 1988 Section 45 or 49

A7

Goods Vehicle Test Certificate Motor Vehicle

VTG 5 Rev. 04/15

The vehicle of which the registration mark or serial number

is **M1GWPW--** Country symbol of state of registration **UK** with

VIN / chassis no. **VF644AEA000003338**

has been examined under Section 49 of the Road Traffic Act 1988 and in accordance with the regulations and directions issued under that section and it is hereby certified that the vehicle was found to comply with the statutory requirements prescribed under that section.

This certificate is valid from the date of issue until the last day of the month of:

WARNING
Certificates showing alterations should not be issued or accepted

MAY 2017
(SEVENTEEN)

(a) Date of issue of Certificate **24-MAY-2016**

(b) Date Examination Completed (if different from (a)) **/**

Signature

Place **BEECH**

Place Ref. No. **PS0456**

Odometer reading at time of examination (if applicable)

532502-

NOTE
Please read the notes on the back of this certificate as soon as you receive it

First	<input type="checkbox"/>	Retest	<input type="checkbox"/>	Notifiable Alteration	<input type="checkbox"/>
Full		Partial			
19	Load Required	Dangerous Load			
	M/F Query	ADR			
	Tachograph Exempt	Speed Limiter Exempt			

TR	PSV	
2	62	Roof Markings and Reflectors
3	63	Lighting
6	66	Direction Indicators and Hazard Warning Lamps
	67	Aim of Headlamps
7	71	Service Brake Performance
	72	Brake Performance
3	73	Park Brake Performance
4	74	Other Dangerous Defects

Code: **6343**

Weight: **P-2**

2940

4

(GV) ULW (PSV)

175

30	30	30	30
33	33	33	33
34	34	34	34
36	36	36	36
37	37	37	37
38	38	38	38
39	39	39	39

Special Returns

IP DP

27 Test Results Prohibition Notice Removed Issued FIA VTG12 VIP12

28 PSV Seat Belts No. of Seats

29 Test Certificate Serial Number **N P0734J**

20 Expiry Date **May 17**

PASS **A B C D** FAIL **A B C D** Test Res. **Pass PRS Fail** Paid Retest

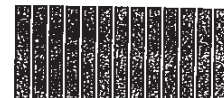


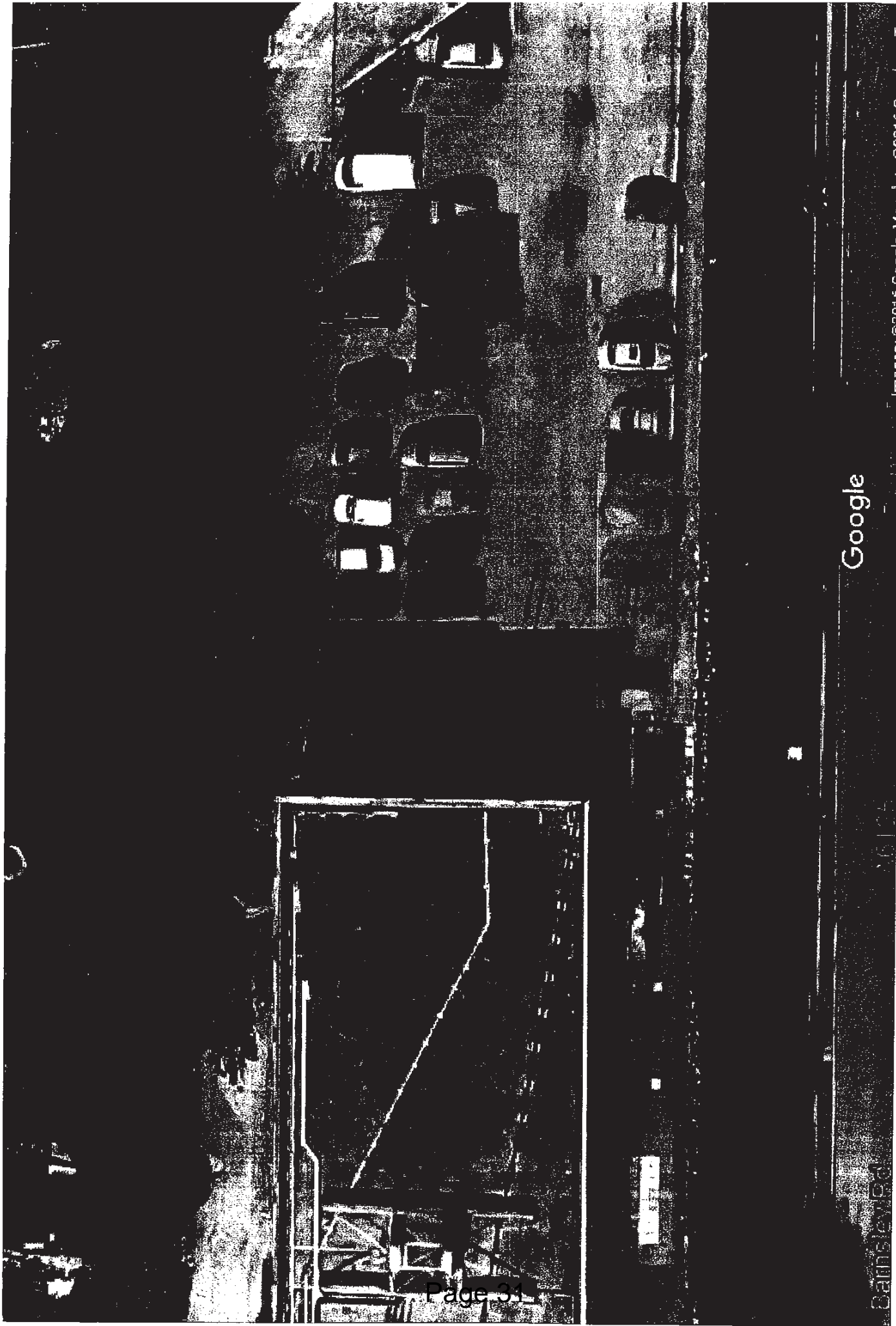
Section D

There are no conflicting businesses within a 800 meter radius of this site.

WayneWalker Quality Meat Sales
Trubshaw Cross, Longport
Burslem, Stoke-on-Trent
Staffordshire ST6 4RB

Tel: 01782 818 556
Fax: 01782 817 755
E-mail: mail@waynewalker.co.uk
www.waynewalker.co.uk





A20

Google

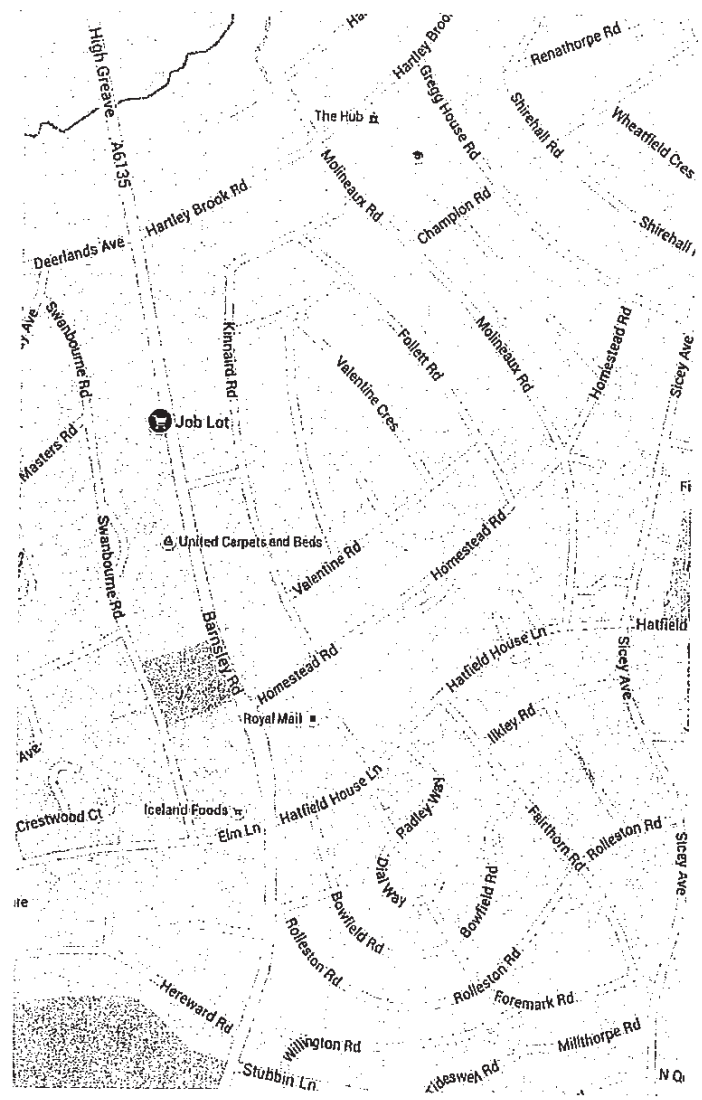
job lot sheffield

Sign In

Back to web results for job lot sheffield

Job Lot
939 Barnsley Rd
+44 114 257 8998
Open until 5:00 PM

Website Directions



Stoke-on-Trent, UK - From your search history - Use

precise location Learn more

Help Send feedback Privacy Terms

Appendix B

Objections & Relevant
Documents



MC 11/7/16

BI

Sheffield
S5

Date 7.07.16

To whom it may concern,

I am writing to you regarding an application I have seen submitted on the Job lot Car Park, Sheffield, S5 for a meat van to stand on Fridays.

For the local community I feel this will be detrimental to the area. A meat van previously stood there 'Dougies Meats' and sold contaminated meat. I know that Dougie set up in several different names and under friends and family to try and continue selling his out of date contaminated meats. I am not saying for definite that there is a connection between this meat van and Dougie however I wouldn't be surprised if there was. If there is no connection putting another meat van were a previous one stood I think will have a negative impact on the area because of the bad reputation left behind by Dougies meats. People will not want to use the meat van and to be honest it looks unsightly.

Another meat van is stood outside Fabulous Flooring, I have tried this meat and it is very nice and good value for money. I feel extremely sorry for this new meat man he has suffered severely because of the bad reputation left behind by Dougies Meats, he has just got going and built up his cliental and now another meat van wants to come and stand just yards away and try to ruin this for him. Putting another meat van on could ruin his business he has built up here and this I feel is totally unfair.

If the application is approved I will certainly not be using the new meat van for fear of contaminated meats and also for the fact that the only reason they want to come on is to stand close to someone else's patch that they have worked hard to build up just to ruin their business.

Not only that the new meat van is from Stoke on Trent, I want to support our local businesses in Sheffield like the meat van stood at the side of Fabulous Flooring.

Kind Regards



Miss D A Cockburn

Date 2/7/16 LICENSING / JM 11/7/16

11 JUL 2016 Sheffield

SS [redacted]

To whom it may concern,

I have seen that an application has been submitted for a meat van to stand on Job Lot car park. I strongly feel that

this will have a negative effect on the area due to the previous meat van

getting fined for selling contaminated meat. I know that there is another meat van that

stands outside Fabulous Flooring only a few yards from Job Lot, and I have had meat off

him for several weeks, and it has been lovely. Putting another meat van so close that

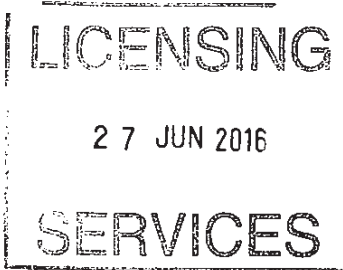
could possibly have a connection to Dougie's meats I feel will have a negative impact on

the area. We have got rid off one contaminated meat van, we don't want

another!

Thanks Mrs Battie Birks

[Handwritten signature]



[REDACTED]
Sheffield S43 [REDACTED]
[REDACTED]

B3

Dear Sir / Madam

My name is Craig Wood and I own Calvert Meats, a family run company retailing fresh meat to the public from specially adapted vans.

I recently applied for a license to trade outside Fabulous Floorings, on Barnsley Road Sheffield, two days a week Tuesday and Friday.

After I had submitted my application I found out Wayne Walker the butchers had also applied for a license after me to stand on Friday at the Job Lot car park approximately 100 yards from my vehicle. I feel I must protest wholeheartedly at the acceptance of his application. He has already driven me off a council market at Stavely which we were helping to build up. He stood at the Job Lot car park less than 200 yards away.

I realise that Stavely is not in your jurisdiction and you cannot deny an application on ground of competition so I would ask you to consider these points.

Calvert Meats are a small family run local company based in Sheffield, Wayne Walker is from Stoke on Trent.

Calvert Meats employs local people, whereas Wayne Walker brings his staff from Staffordshire.

Calvert Meats buys all our stock from local suppliers i.e. Holden Meats, Gledstones and Hadfields, all Sheffield based. Wayne Walker brings his stock from his warehouse based in Burslam Stoke on Trent.

Calvert Meats prides ourselves in reinvesting in the local economy, Wayne Walker takes all the money he makes back to Stoke.

There is a poster in your premises saying the licensing team will help local businesses to grow and expand, also in your street trading policy document it states on page five section 1.2.7 *Your aim is to work with local businesses to set up and be part of the growth of the local economy.*

Also in the same document under suitability of applicants page fifteen heading Number of street traders, *Consents may not be issued where it is considered that sufficient traders already exist in that locality.*

B4

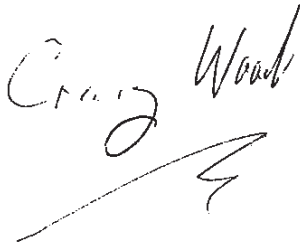
We would offer that seeing as Wayne Walker will be approximately 100 yards away that he also contravenes that requirement. We have stood outside Fabulous Floorings on a special dispensation from yourselves on Sundays and have built up a strong and loyal following. We also pay for five site fees each quarter around Sheffield.

At this point we stand a real risk of closing our business if Wayne Walker continues in a pursuit of our new and established sites. We ask that licensing take into account all of the points we have raised in deciding whether to allow his application.

We also understand that Wayne Walker has applied to stand at Drakehouse Shopping Centre, we feel that the larger size of his vehicles i.e. 7-10 ton lorries is more suited to that kind of location and not the residential suburbs.

We thank you for your time.

Craig Wood

A handwritten signature in black ink that reads "Craig Wood". The signature is written in a cursive style with a long, sweeping underline that extends to the right.

HP



Calvert Meat Company

[Redacted]

B5

Sheffield S43 [Redacted]

[Redacted]

Dear Sir / Madam

My name is Craig Wood and I own Calvert Meats, a family run company retailing fresh meat to the public from specially adapted vans.

I recently applied for a license to trade outside Fabulous Floorings, on Barnsley Road Sheffield, two days a week Tuesday and Friday.

After I had submitted my application I found out Wayne Walker the butchers had also applied for a license after me to stand on Friday at the Job Lot car park approximately 100 yards from my vehicle. I feel I must protest wholeheartedly at the acceptance of his application. He has already driven me off a council market at Stavely which we were helping to build up. He stood at the Job Lot car park less than 200 yards away.

I realise that Stavely is not in your jurisdiction and you cannot deny an application on ground of competition so I would ask you to consider these points.

Calvert Meats are a small family run local company based in Sheffield, Wayne Walker is from Stoke on Trent.

Calvert Meats employs local people, whereas Wayne Walker brings his staff from Staffordshire.

Calvert Meats buys all our stock from local suppliers i.e. Holden Meats, Gledstones and Hadfields, all Sheffield based. Wayne Walker brings his stock from his warehouse based in Burslam Stoke on Trent.

Calvert Meats prides ourselves in reinvesting in the local economy, Wayne Walker takes all the money he makes back to Stoke.

There is a poster in your premises saying the licensing team will help local businesses to grow and expand, also in your street trading policy document it states on page five section 1.2.7 *Your aim is to work with local businesses to set up and be part of the growth of the local economy.*

Also in th same document under suitability of applicants page fifteen heading Number of street traders, *Consents may not be issued where it is considered that sufficient traders already exist in that locality.*

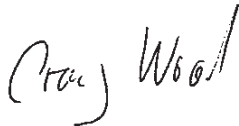
BB

We would offer that seeing as Wayne Walker will be approximately 100 yards away that he also contravenes that requirement. We have stood outside Fabulous Floorings on a special dispensation from yourselves on Sundays and have built up a strong and loyal following. We also pay for five site fees each quarter around Sheffield.

At this point we stand a real risk of closing our business if Wayne Walker continues in a pursuit of our new and established sites. We ask that licenseing take into account all of the points we have raised in deciding whether to allow his application.

We also understand that Wayne Walker has applied to stand at Drakehouse Shopping Centre, we feel that the larger size of his vehicles i.e. 7-10 ton lorries is more suited to that kind of location and not the residential suburbs.

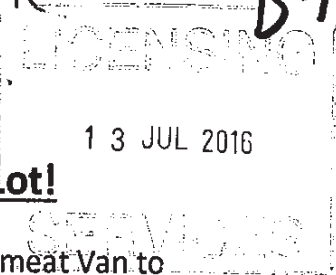
We thanks you for your time.



Craig Wood

objection against WAYNE WEKER
 re: standing on Barnsley Road
Date: 26.06.2016

B7



Stop Another Meat Van Standing at Job Lot!

An application has been submitted to the council for another meat Van to stand outside Job Lot. I strongly feel this will have a negative impact on the area due to the meat van that stood there previously been found guilty of selling contaminated meats. I think another meat van in the same spot will have a detrimental effect on local businesses. Please sign if you agree:

Name	Address	Signature
Danielle Coxburn	29, Godric Rd, SS0AH	[Signature]
THOMAS MADEY	34 TUNWELL AVE	[Signature]
Craig Meehan	122 High Street	[Signature]
D Pike	42 NEITHERHILL C'	[Signature]
Shereena Sadique	154 Winnaid Rd	[Signature]
John King	26 Deerlands Ave	[Signature]
Michelle Batten	21 Masters Crescent	[Signature]
RAY DEVINE	121 TUNWELL AVE	[Signature]
Alex Devine	121 Tunwell Ave	[Signature]
SCOTT YOUNG	367 DEERLANDS AVE	[Signature]
SHANE NOBLE	10 CHAPEL RD CAMBRIDGE	[Signature]
L Everett	71 Jenken Ave	[Signature]
P Sandoz	6 FINDON	[Signature]
K. HIDES	84 SANDSTONE AVE	[Signature]
R. Ellis	21 Montney Gdns	[Signature]
W FROST	113 HOLGATE CRES	[Signature]
J Cowley	S Masters Rd	[Signature]
P. Martin	16 LONCLEY HALL RD	[Signature]
R Cowok	48 Blin An	[Signature]
D. Wilkin	57 Beck rd	[Signature]
G Coxburn	29, Godric Rd.	[Signature]
M Bagger	Grove road	[Signature]
T. Hurst	148 DEERLANDS AV	[Signature]
D Dyson	Felmore Cres	[Signature]
S Dyson	Colley Rd	[Signature]
L Dyson	hillside side	[Signature]
L Anderson	Jay hall Rd	[Signature]
d Purberry	butterhouse lane	[Signature]
R WINGAT	1 WINGAT FLD CRENS	[Signature]

Frank	HEADBANK CARS	
D. MOSS	1 DEERWARDS AV	D. Moss
H. HOBSEN	226 HARLEY DRIVE W	H. Hobson
L. Brown	20 POTTS CRES	L. Brown
S. M. MUM	34 VALENTINE CRES.	S. M. Mum
Reading	75 HUNTSMAN LANE	Reading
T. Miller	111 CROWDER RD	T. Miller
T. Bennett	7 ALVIN MEWS	T. Bennett
A. Kott	9 BONNE CRES.	A. Kott
H. Chen	8 COLLEY CRES	H. Chen
A. Smith	71 DOYDEN RD	A. Smith
C. BARKER	23 LYTTON RD	C. Barker
T. Harrison	17 CHAUVER RD	T. Harrison
P. Johnson	7 SOUTHVIEW WALK	P. Johnson
D. Ward	80 SWANBOURNE RD	D. Ward
A. Baker	38 FAR VIEW RD	A. Baker
S. Jones	MASTERS RD	S. Jones
M. FRANK.	114 HIGH STREET	M. Frank
G. Fletcher	383 SOUTHVIEW RD	G. Fletcher
P. LOCARD	DOWNHORN RD	P. Locard
George Iles	TUNWELL AVE.	George Iles
L. Frank	75 ROOBY RD	L. Frank
S. Wyatt	24 MONTROSE CRES	S. Wyatt
J. Briggs	14 BINSTED CA	J. Briggs
A. Richardson	158 DEERBARKS AVENUE	A. Richardson
M. Oates	146 BRACKEN RD	M. Oates
M. JONES	8 CROWDER CLOSE	M. Jones
S. Nazir	253 SHIRELEIFF RD	S. Nazir
A. Lambert	25 MASTERS AVE.	A. Lambert
G. Pender	105 MONTROSE LANE	G. Pender
B. Wheelhouse	SOUTHVIEW RD	B. Wheelhouse
Roy Lawler	10 BARRIE AVENUE	Roy Lawler
John Thompson	581 CROWDER RD	John Thompson
Lisa Small	62 SANDSTONE RD	Lisa Small
Robert Zepewit	LEMO LANE CRES.	Robert Zepewit
Ferry Laver	121 DEERLAND RD	Ferry Laver
Aime Sloan	ALBERTON CRES.	Aime Sloan

Elec Jethand	61 CRANDUR RD	ESMITH
T Samuel	40 Bakers RD	SEAR
D Rowland	22 Dearland Ave,	PROBENEL
B Monrovia	Porters Lane.	OSMAN
D Oconnor	75 Hornycreech Rd	OSD
M L Swan	106 Dearland Rd	MR SWAN
Jill Branch	72 Tunnell st,	S BRANCH
T Rensald	Few Valed Ave	TD
Charles Niel	Sarabane Road	C Niel
Elysa Dujon	Seacrest Av,	EDUJON
M Fletcher	Forage Lane	MFO
Ann Wood	Sturphy Grove	ANNWOOD
Circus Black	6 Winsett Place	CB
I Wamberton	Sunsens Valley	I Wamberton
Tony Anson	37 Fig Tree Gardens	T Anson
Scott Anson	37 Fig Tree Gardens	SCOTT ANSON
Victoria Scathgale	83 Sandbank Av	V Scathgale
Elizabeth Ruddy	Millgreen Rd	ERuddy
L Bell	40 North street	LBell
Ashley Wood	54 Musters Rd	AWOOD
C Kingwood	Southsea Cross	CKingwood
Asif Ali	331 Hammers Rd	Asif Ali
Max Devine	223 Tunnell Drive	MD
S Dean	Porter Gardens	S Dean

Appendix C

Invites to hearing

SHEFFIELD CITY COUNCIL

CI

LOCAL GOVERNMENT MISCELLANEOUS PROVISIONS ACT 1982

Street Trading – Static Street Trading Application – Job lot Car park, Barnsley Road,
Sheffield, S5 0JL

IMPORTANT: NOTIFICATION OF A COMMITTEE MEETING

To: Wayne Walker

[REDACTED]

[REDACTED]

Stoke

ST3 [REDACTED]

Email: [REDACTED]

LEGISLATION: Local Government (Miscellaneous Provisions) Act 1982

LICENCE TYPE: Street Trading Consent – Job Lot car park, Barnsley Road, Sheffield,
S5 0JL

I refer to the above and the application for the grant of a static street trading consent.

This matter has been referred to the Licensing Committee of Sheffield City Council for determination. Full details are provided in the report enclosed and to the Committee. The Licensing Committee has the authority to decide what action to take in relation to each application.

The Committee has indicated that it expects applicants and interested parties and objectors to attend the meeting.

The meeting in respect of the application will take place on **Tuesday 20th September 2016** in a Committee Room of the Town Hall, Sheffield, S1 2HH (Pinstone Street entrance) and you are invited to attend at **10:00 am**.

PLEASE NOTE:

I would be grateful if you could confirm that you will be attending the meeting by telephoning the Licensing Office on 0114 2734264.

Steve Lonnia

.....
Steve Lonnia
Chief Licensing Officer
Head of Licensing

Date: 2nd September 2016

IMPORTANT: A DECISION IS LIKELY TO BE MADE ON THIS ISSUE WHETHER YOU MAKE REPRESENTATION OR NOT.

Licensing Service, Business Strategy and Regulation, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD Telephone 0114 2734264

The Licensing Service Reception is open from 10.00am to 4.00pm, Monday to Friday.
Telephone calls can be taken from 09:00am to 5:00pm.

C2

SHEFFIELD CITY COUNCIL

LOCAL GOVERNMENT MISCELLANEOUS PROVISIONS ACT 1982

Street Trading – Static Street Trading Application – Job Lot car park, 939 Barnsley Road, Sheffield, S5 0QJ

IMPORTANT: NOTIFICATION OF A COMMITTEE MEETING

To: Craig Wood
[Redacted]
Chesterfield
S43 [Redacted]

Email: [Redacted]

LEGISLATION: Local Government (Miscellaneous Provisions) Act 1982

LICENCE TYPE: Street Trading Consent – Job Lot car park, 939 Barnsley Road Sheffield S5 0QJ

I refer to the above and the application for the grant of a static street trading consent.

This matter has been referred to the Licensing Committee of Sheffield City Council for determination. Full details are provided in the report enclosed and to the Committee. The Licensing Committee has the authority to decide what action to take in relation to each application.

The Committee has indicated that it expects applicants and interested parties and objectors to attend the meeting.

The meeting in respect of the application will take place on **Tuesday 20th September 2016** in a Committee Room of the Town Hall, Sheffield, S1 2HH (Pinstone Street entrance) and you are invited to attend at **10:00 am**.

PLEASE NOTE:

I would be grateful if you could confirm that you will be attending the meeting by telephoning the Licensing Office on 0114 2734264.

Steve Lonnia
.....

Date: 2nd September 2016

Steve Lonnia
Chief Licensing Officer
Head of Licensing

IMPORTANT: A DECISION IS LIKELY TO BE MADE ON THIS ISSUE WHETHER YOU MAKE REPRESENTATION OR NOT.

Licensing Service, Business Strategy and Regulation, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD
Telephone 0114 2734264

The Licensing Service Reception is open from 10.00am to 4.00pm, Monday to Friday.
Telephone calls can be taken from 09:00am to 5:00pm.

C3

SHEFFIELD CITY COUNCIL

LOCAL GOVERNMENT MISCELLANEOUS PROVISIONS ACT 1982

Street Trading – Static Street Trading Application – Job Lot car park, 939 Barnsley Road, Sheffield, S5 0QJ

IMPORTANT: NOTIFICATION OF A COMMITTEE MEETING

To: Miss D A Cockburn
[Redacted]
Sheffield
S5 [Redacted]

Email;

LEGISLATION: Local Government (Miscellaneous Provisions) Act 1982

LICENCE TYPE: Street Trading Consent – Job Lot car park, 939 Barnsley Road Sheffield S5 0QJ

I refer to the above and the application for the grant of a static street trading consent.

This matter has been referred to the Licensing Committee of Sheffield City Council for determination. Full details are provided in the report enclosed and to the Committee. The Licensing Committee has the authority to decide what action to take in relation to each application.

The Committee has indicated that it expects applicants and interested parties and objectors to attend the meeting.

The meeting in respect of the application will take place on **Tuesday 20th September 2016** in a Committee Room of the Town Hall, Sheffield, S1 2HH (Pinstone Street entrance) and you are invited to attend at **10:00 am**.

PLEASE NOTE:

I would be grateful if you could confirm that you will be attending the meeting by telephoning the Licensing Office on 0114 2734264.

Steve Lonnia
.....
Steve Lonnia
Chief Licensing Officer
Head of Licensing

Date: 2nd September 2016

IMPORTANT: A DECISION IS LIKELY TO BE MADE ON THIS ISSUE WHETHER YOU MAKE REPRESENTATION OR NOT.

Licensing Service, Business Strategy and Regulation, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD
Telephone 0114 2734264

The Licensing Service Reception is open from 10.00am to 4.00pm, Monday to Friday. Telephone calls can be taken from 09:00am to 5:00pm.

C4

SHEFFIELD CITY COUNCIL

LOCAL GOVERNMENT MISCELLANEOUS PROVISIONS ACT 1982

Street Trading – Static Street Trading Application – Job Lot car park, 939 Barnsley Road,
Sheffield, S5 0QJ

IMPORTANT: NOTIFICATION OF A COMMITTEE MEETING

To: Mrs Katie Birks

████████████████████
Sheffield
S5 ██████

Email;

LEGISLATION: Local Government (Miscellaneous Provisions) Act 1982

LICENCE TYPE: Street Trading Consent – Job Lot car park, 939 Barnsley Road
Sheffield S5 0QJ

I refer to the above and the application for the grant of a static street trading consent.

This matter has been referred to the Licensing Committee of Sheffield City Council for determination. Full details are provided in the report enclosed and to the Committee. The Licensing Committee has the authority to decide what action to take in relation to each application.

The Committee has indicated that it expects applicants and interested parties and objectors to attend the meeting.

The meeting in respect of the application will take place on **Tuesday 20th September 2016** in a Committee Room of the Town Hall, Sheffield, S1 2HH (Pinstone Street entrance) and you are invited to attend at **10:00 am**.

PLEASE NOTE:

I would be grateful if you could confirm that you will be attending the meeting by telephoning the Licensing Office on 0114 2734264.

Steve Lonnia
.....

Steve Lonnia
Chief Licensing Officer
Head of Licensing

Date: 2nd September 2016

IMPORTANT: A DECISION IS LIKELY TO BE MADE ON THIS ISSUE WHETHER YOU MAKE REPRESENTATION OR NOT.

Licensing Service, Business Strategy and Regulation, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD
Telephone 0114 2734264

The Licensing Service Reception is open from 10.00am to 4.00pm, Monday to Friday.
Telephone calls can be taken from 09:00am to 5:00pm.

STREET TRADING CONSENT APPLICATION

SUB-COMMITTEE HEARING PROCEDURE

DI

This procedure has been drawn up to assist those parties attending Street Trading Consent Committee hearings.

1. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
 2. The Chair will ask the applicants and interested parties to formally introduce themselves.
 3. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
 4. Hearing Procedure:-
 - (a) The Licensing Officer will introduce the report.
 - (b) Questions concerning the report can be asked both by Members and the applicant.
 - (c) The applicant/consent holder (or his/her nominated representative) will then be asked to:-
 - (i) detail the application;
 - (ii) provide clarification on the application and respond to the representations made.
 - (d) The Chair of the Licensing Committee will invite Members of the Sub-Committee and all other parties present to put any relevant questions to the applicant and/or his/her representative.
 - (e) Consultees / interested parties will be invited to present their representations or elect a spokesperson (which may be a Councillor) to speak on their behalf. New representations must not be raised.
 - (f) The Chair of the Licensing Committee will invite Members of the Sub-Committee and all other parties present to put any relevant questions to the consultees / interested parties.
 - (g) The consultees / interested parties will be invited to sum up. A maximum of 5 minutes will be allowed.
 - (h) The applicant will be invited to sum up. A maximum of 5 minutes will be allowed.
 - (i) The Licensing Officer will then detail the options.
 - (j) There will then be a private session for Members to take legal advice and consider the application.
 - (k) Once a decision has been reached, all parties will be invited to return. The Sub-Committee's decision and reasons will be announced by the Chair.
 - (l) The Sub-Committee's decision will be confirmed in writing to the applicant and those parties who made representations.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
 - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.

There is no right of appeal against the Council's decision to refuse to grant or revoke a Street Trading Consent.



SHEFFIELD CITY COUNCIL Committee Report

Report of: Chief Licensing Officer, Head of Licensing

Date: 20th September 2016

Subject: Street Trading
Application for a Static Street Trading Consent

Author of Report: Clive Stephenson

Summary: To consider an application for a Static Street Trading Consent at the Fabulous Flooring – Car Park, 1 Deerlands Avenue Sheffield S5 7WN

Background Papers: As attached
Street Trading Policy

Category of Report: OPEN

**REPORT OF THE CHIEF LICENSING OFFICER,
HEAD OF LICENSING TO THE LICENSING SUB COMMITTEE**

REF No: 94/16

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

**STREET TRADING – STATIC STREET TRADING CONSENT – Fabulous
Flooring Car Park – 1 Deerlands Avenue Sheffield S5 7WN**

1.0 PURPOSE OF REPORT

- 1.1 To consider an application for the grant of a Static Street Trading consent to trade at Fabulous Flooring Car Park, Deerlands Avenue S5 7WN

2.0 INTRODUCTION

- 2.1 The Council as a Licensing Authority have power under the provision of the 1982 Act to regulate Street Trading in the City.
- 2.2 A Street Trading Consent is required to trade on any Street (which includes roads, footways, forecourts, or other areas to which the public have access) within the Sheffield City Boundary.
- 2.3 The Licensing Committee at it's meeting of 29th January 2002 passed the following resolution:
1. That under the provisions of schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982:
 - (a) all streets (which includes roads, footways, forecourts or other areas to which the public have access) within the Sheffield City boundary, shall be designated consent streets and;
 - (b) such street trading designation shall take effect as from the 1st April 2002; and
 - (c) all previous designations in relation to street trading will be rescinded as a result of the designation set out above.
 2. The effect of this resolution is that from 1st April 2002, it will be an offence to engage in street trading in any street or any other place identified in the above resolution without being authorised to do so by consent from the City Council.
- 2.4 A Local Authority may attach conditions to a Street Trading Consent. The conditions may include conditions to prevent obstruction of the street and danger to persons using the street or nuisance or annoyance.
- 2.5 A Street Trading Consent may only be granted for a maximum period of twelve months.

2.6 There is no appeal procedure against the refusal or revocation of a consent. An applicant may, however apply for judicial review of the Council's decision.

3.0 THE APPLICATION

3.1 The applicant is Craig Wood (Calvert's Meats) and a copy of the application is attached at Appendix 'A'.

3.2 The application was submitted on 9th June 2016.

3.3 The application is to sell fresh meat from a mobile chilled unit on a Tuesday and Friday only every week from 08:00 to 16:00 hours.

3.4 The applicant has consulted with the Planning and Highways departments and received comments back from each service as well as authorisation from the Job Lot Deerland's Avenue to trade within the car park area at the premises. Attached at Appendix B.

3.5 The application was circulated, in the usual manner, to South Yorkshire Police, South Yorkshire Fire and Rescue, Highways and Planning. Notices were erected by Licensing Officers at the site advertising the application and notice was also given to shops and anyone that might be affected by the applications within the immediate vicinity.

3.6 No objections have been received from any of the above relevant authorities.

4.0 REASONS FOR REFERRAL

4.1 The application has been referred to the Sub-Licensing Committee for their consideration as the Licensing Authority has two application of a similar nature within close proximity of each other selling similar products

4.2 Section 2.8 of our street trading policy should be considered when determining the application, and Members are referred to in particular section 2.8.2:

Traders (a)

4.3 Mr Wood is an existing trader with Sheffield City Council and currently has two static street trading consents. Premier Convenience Store, Northern Avenue and the Car Park of the Old Blue Ball, Bradfield Road, Sheffield.

4.4 After information was received that Mr Wood was trading on this site without consent he was spoken to by Officers and subsequently made the required application and was granted a 1 month short term Street Trading Consent for this site (Fabulous Flooring) to trade on Sundays only between 5th June 2016 and 5th July 2016.

- 4.5 On 22nd August 2016 was contacted by Officers regarding a letter received on 11th August 2016 from Mr Wood stating that he no longer required the consent for Tuesday. Mr Wood was informed that he hadn't got any such consent. A copy of the officer's note is attached at appendix C
- 4.6 Members should consider all the information provided by the applicant both in their written application and in person at the hearing.
- 4.7 The applicant has been invited to attend the Licensing Committee hearing. Copies of the invites are attached at Appendix 'D'.
- 4.8 A copy of the hearing procedure is attached at Appendix 'E'.

5.0 FINANCIAL IMPLICATIONS

- 5.1 The Street Trading Policy states that fees will be set and reviewed annually on a full cost recovery basis. The level of fee takes into account the location, duration of consent, the trading hours and articles to be sold as well as the enforcement of terms and conditions.
- 5.2 Fees for static consents are determined at the grant of the application therefore there are no financial implications arising from this report.

6.0 RECOMMENDATIONS

- 6.1 That Members consider all the relevant information available, any representations that may be made and our policy.

7 OPTIONS OPEN TO THE COMMITTEE

- 7.1 To grant the application for a Static Street Trading Consent at the Fabulous Carpets. 1 Deerlands Avenue.
- 7.2 To grant the application with amendments.
- 7.3 To defer the matter for further consideration.
- 7.4 To refuse the grant of the Static Street Trading Consent .

Steve Lonnia
Head of Licensing
Block C Staniforth Road Depot
Staniforth Road
Sheffield
S9 3HD

20th September 2016

Appendix A

Application form

Application for a STATIC Street Trading Consent

Notes to Applicant

All questions must be answered unless otherwise stated.
If relevant questions are not answered, the application will be deemed incomplete and returned to the Applicant.

*I / *WE HEREBY APPLY to the Sheffield City Council for the grant of a static street trading consent (*delete as appropriate).

A. THE APPLICANT(S)

		1 st Applicant (Mr/Mrs/ Miss /other)	2 nd Applicant (Mr/Mrs/Miss/other)
Q1	Full name(s) of the applicant	Craig Richard Wood	
Q2	Applicant(s) permanent private address	16 Clay Pit Way Barlborough Chesterfield S43 4WN	
Q3	Date of birth		
Q4	Nationality and place of birth	English Sheffield	
Q5	National Insurance No.		
Q6	Do you have the legal right to work and live in the UK?	YES / NO Details:	YES / NO Details:
Q7	Have you ever been refused a street trading consent in this or any other area?	YES / NO Details:	YES / NO Details:
Q8	Telephone No	01246 819	
Q9	Email address	marie@Lachambre-bis	

B. COMPANY DETAILS (if applying as a Corporate body)

A2

Q10	Name	Calvert Meats
Q11	Registered address	16 Clay Pit Way Chetelceid S43
Q12	Registered number	
Q13	Telephone number	01246
Q14	Email address	marie@LaChambre.biz
Q15	Please provide details of all Directors (names, addresses, dates of birth and details of any convictions). A separate sheet may be used.	

C. THE UNIT / VEHICLE

Q16	Description of unit / vehicle to be used	Long wheel based sprinter Box VAN mercedes
Q17	Registration number (if applicable)	KW08 RCZ
Q18	Date of first registration (if applicable)	17-7-2008
Q19	Last MOT and service (if applicable)	Last Mot 14 sept 2015 EXPIRY DATE 13 sept 2016
Q20	Size of vehicle	Height: Width: Length:
Q21	Does the vehicle meet the qualitative criteria? Your vehicle will be inspected prior to granting a consent.	Yes

D. TRADING DETAILS

Q22	Details of site to be occupied	hard standing next to Super Carpets Fabulous.
Q23	Location of pitch: (include site plan to scale)	See site plan. Page 55

13

Q24	Is this private land?	Yes
Q25	If private, who owns the land and have you obtained consent from them to use the land to trade?	Superior Carpets Yes
Q26	Items to be sold	Fresh Meat
Q27	Specify days of trade	TUESDAY + FRIDAY
Q28	Specify times of trade (use 24 hours clock e.g. 10:00 to 16:00 hours)	8.00 to 16.00 both days
Q29	Highways comments attached?	
Q30	Planning comments attached?	

E. CONVICTIONS / CAUTIONS

Q31	Have any of the applicants ever been convicted of a criminal offence, whether in the United Kingdom or elsewhere?	Applicant 1 Yes [] No <input checked="" type="checkbox"/>	
	If the answer is Yes please give full details below:	Applicant 2 Yes [] No []	
Details of previous convictions and/or cautions			
	Date of Conviction	Court of Conviction	Nature of Offence
	Sentence		
	Applicant 1		
	Applicant 2		

AA

F. CHECK LIST

The following documents must be attached with this application: (tick)

	Appropriate fee (if short term) or non refundable fee of £100	<input checked="" type="checkbox"/>	
*	Your current passport	<input checked="" type="checkbox"/>	
*	Your current drivers licence	<input checked="" type="checkbox"/>	
✓	One other proof of identity, showing your name and current address (recent utility bill, bank statement etc)	<input checked="" type="checkbox"/>	
	Right to work documentation (if applicable)		
	Two colour (recent and identical) passport size photographs signed and dated on the reverse as a true likeness.		
*	If trading from private land, written confirmation from the landowner		PIA written consent
	Ordnance survey map of at least 1:1250 scale clearly identify the proposed trading position. An additional map to scale showing its proximity to other similar retail outlets within an 800 metre radius.	<input checked="" type="checkbox"/>	
	Photographs of the vehicle / unit showing front, side and rear.	<input checked="" type="checkbox"/>	
	Confirmation in writing that you have consulted with the Highways Department	<input checked="" type="checkbox"/>	
	Confirmation in writing that you have consulted with the Planning Department		
	Details of any food hygiene qualifications (unless trading in non food items)		
	If trading in food, confirmation that the business has a food hygiene score rating of 3 or more.	<input checked="" type="checkbox"/>	
	Confirmation that your vehicle meets the quality criteria	<input checked="" type="checkbox"/>	
	Any further information you may wish to submit in support of your application		

The following documents must be forwarded to us before the grant of your consent: (tick if enclosed with this application)

	The remaining quarterly fee or full annual fee.	
	Certificate of insurance in respect of the vehicle / unit	
	Appropriate vehicle test	
	Public liability insurance (minimum of £2,000,000)	
	Written confirmation that the vehicle meets the Council's food safety standards	
	Waste management contract	
	Declare that you have registered as a food business	

G. DECLARATION

WARNING

Paragraph 10(3) of Schedule 4 to the Local Government (Miscellaneous Provisions) Act 1982 gives the following warning:-

"Any person who, in connection with an application for a street trading consent, makes a false statement which he knows to be false, in any material respect, or which he does not believe to be true, shall be guilty of an offence."

AS

I/We,

- declare that all the information I have given in this application is complete and correct;
- declare that I am over 17 years of age (in cases of individual applicants)
- declare I understand and will comply with the Sheffield City Council Street Trading Consent Conditions;
- undertake to pay Sheffield City Council the relevant consent fee in advance whether demanded or not;
- understand that consents are not transferable;
- understand that the Local Authority reserve the right to make further enquiries with South Yorkshire Police as a result of this application as they may consider desirable; and
- understand that giving false information is an offence and may result in prosecution and / or a street trading consent being refused or revoked;

	<p>Applicant 1</p> <p>Signature: <i>Craig Wood</i></p> <p>Print name: <i>CRAIG WOOD</i></p> <p>Date: <i>7-5-16</i></p> <p>Capacity: <i>owner</i></p>
	<p>Applicant 2</p> <p>Signature:</p> <p>Print name:</p> <p>Date:</p> <p>Capacity:</p>

Please read these notes before completing the application form.

- (a) If there is insufficient room on this form to fully answer the questions; or if you wish to make any further statement in support of your application, please do so on a separate sheet of paper attached to this form.
- (b) None of the information which you supply on (or with) this form will be treated as confidential except where it relates to convictions.
- (c) The Council is under no obligation whatsoever to grant a consent to any person; you will be notified of the result of this application, as soon as possible.

Please return the fully completed form and all attachments to:

**Licensing Service,
 Block C, Staniforth Road Depot
 Staniforth Road
 Sheffield
 S9 3HD**

The Service is open from 10am to 4pm, Monday to Friday. Telephone (0114) 2734264

A6

**CITY WIDE STREET TRADING
QUALITY SPECIFICATION**
(This specification does not include the city centre)

UNIT DESIGN

- Good display is an important part of the selling process and top quality presentation encourages purchase and benefits the retailers' reputation.
- It is in the best interest of traders to produce a high quality design both internally and externally in their unit.
- The function of the unit is to identify the trader and add vitality and colour to the immediate area, and reflect the quality, cleanliness in their operation. The unit must contribute to the appearance of the area for good or bad, so design matters to everyone who uses the street, as well as the operator.
- Stalls must enhance the visual appearance of the street rather than detract from it and be constructed in a suitable style and of appropriate materials.

Examples of acceptable designs include:

- Modern, simple, functional stalls with umbrellas, canopies or striped awnings.
- Traditional or 'period' type handcarts, barrows or tricycles.
- The stall design should be fully accessible for all customers.
- The outside of the unit will be limited to the name of the stall, the type of product sold and a simple price list. Ad hoc pictures and advertiser's slogans should be avoided, as should untidy handwritten signs.
- Advertisements on stalls will not be permitted except by permission of the Council in writing and subject to further conditions. The Council shall be the sole judge of what is an acceptable advertisement.
- Sign writing and scrollwork must be finished to a standard acceptable to the City Council.
- The unit must be visually acceptable to the City Council.
- The general design of the unit must meet the requirements of the Council for the location and proposed hours or days of trading. A photograph of the actual unit or proposed model must be submitted on application.
- Bright colours and a sense of fun are encouraged.
- Pitched and curved roofs are encouraged.
- Canopies must be maintained and cleaned.
- No expenditure on units or equipment should be made until the Council has granted consent and the unit design has been approved.
- The internal layout of the unit must be clear and to a high standard.

A7

Fabulous Flooring

Domestic & Commercial Flooring

I Thomas Madey give permission for Calvert Meats to stand outside our property know as: Fabulous Flooring, 1 Deerlands Avenue, Sheffield, S5 7WN

We have agreed 2 months rent free to help them get there business established thereafter we will be charging Calvert Meats £100 each day they stand.

I am happy for Calverts Meats to stand on.....TUESDAY + FRIDAY..... providing they have permission from the council.

Dated: 8.06.2016

Signed:



Printed:

T MADEY

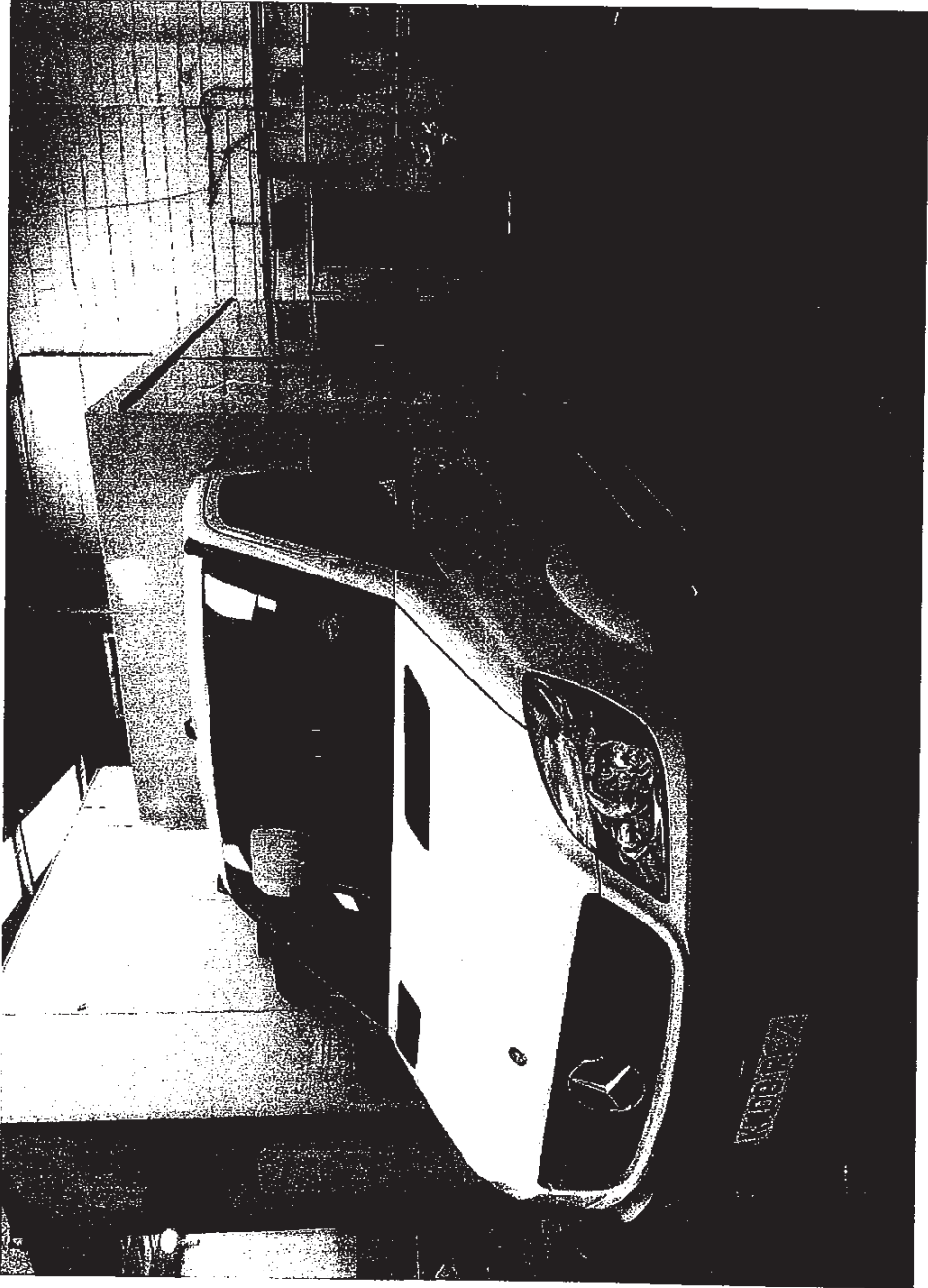
1A Deerlands Avenue, Sheffield, S5 7WN

Email: mrfab@hotmail.co.uk Tel: 0114 2335676 Mobile: 07496725477

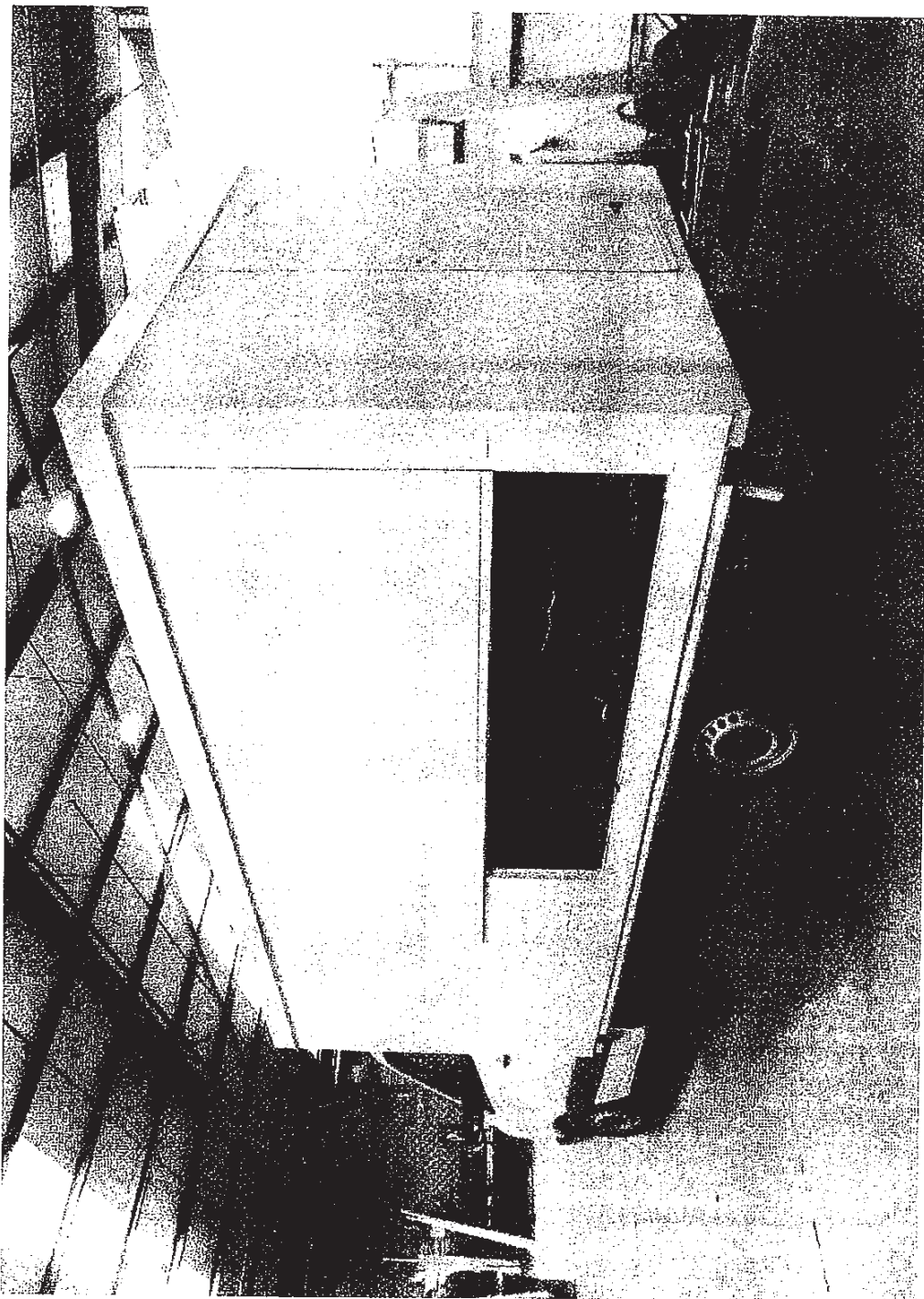
VAT Registration Number: 225641716

72W
11.12.2010

A8



A9



STREET TRADING

Notice is hereby given that:

An application has been submitted to Sheffield City Council for a static street trading consent:

A10

By: **Craig Richard Wood**

To trade: **Fresh Meat**

On: **Tuesday & Friday**
08:00 to 04:00

Unit details: **Long Wheel Based Sprinter Box Van**

The location: **Hard Standing Next to Fabulos Carpets**

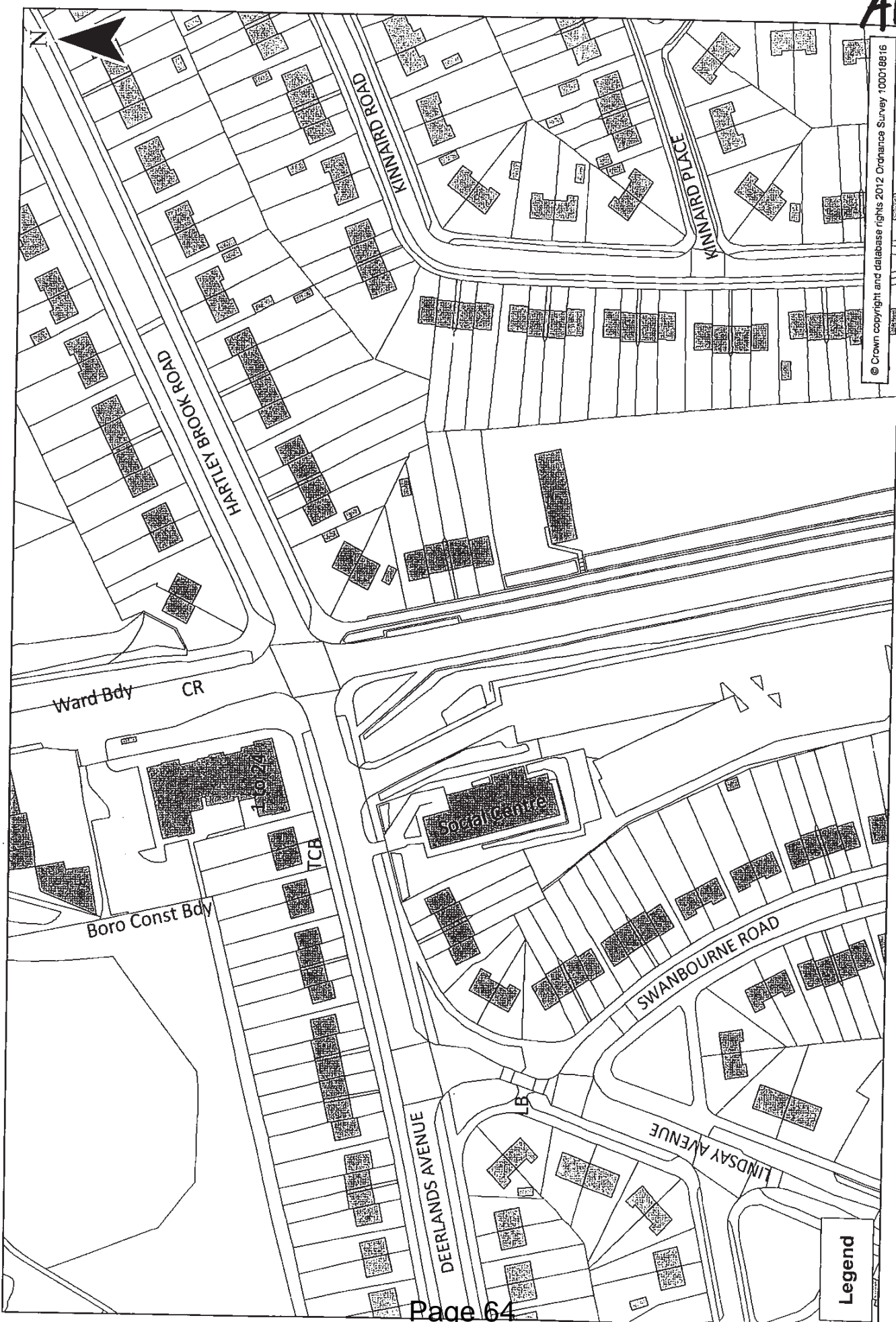


Interested parties may make representations about this application, in writing, to: Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD by **7 July 2016**

For full details and to view a copy of the application please contact the Licensing Service on 0114 2734264

All

© Crown copyright and database rights 2012 Ordnance Survey 100018816



Appendix B

Planning Permissions

From: Turner Paul (DEL-H/Way Regs)
Sent: Wednesday, June 8, 2016 8:11 AM
To: 'marie@lachambre.biz'
Cc: highways@sheffield.gov.uk
Subject: RE: Street trading license

BI

Dear Mr Wood,

Please accept this e-mail as confirmation that from a Highways view the Highway Authority has no objection to your proposal to trade from within the private land next to Superior Carpets at Lane Top.

I trust that this will enable you to progress your application with the General Licensing Service.

Regards

Paul Turner

Highway Licences Town Hall

Pinstone Street

Sheffield S1 2HH Tel 0114 2736137 Fax 0114 2736210

From: marie@lachambre.biz [mailto:marie@lachambre.biz]

Sent: 07 June 2016 13:25

To: highways@sheffield.gov.uk

Subject: Street trading license

Dear Sir / Madam

We have put in an application to the licensing department for a static street trading license to sell fresh meat from a van.

It will be on private land next to Superior carpets Lane Top Sheffield.

The closest highway is Barnsley Road, which is approximately 20 meters away.

Licensing department have told us as part of the application we have to inform yourselves and they must have proof that we have informed you.

We would be very much obliged if you could forward your comments back to us at the earliest opportunity, as we cannot continue the application until then.

Many thanks for your help,

Craig Wood (Calvert Meats)

This Email, and any attachments, may contain non-public information and is intended solely for the individual(s) to whom it is addressed. It may contain sensitive or protectively marked material and should be handled accordingly. If this Email has been misdirected, please notify the author immediately. If you are not the intended recipient you must not disclose, distribute, copy, print or rely on any of the information contained in it or attached, and all copies must be deleted immediately. Whilst we take reasonable steps to try to identify any software viruses, any attachments to this Email may nevertheless contain viruses which our anti-virus software has failed to identify. You should therefore carry out your own anti-virus checks before opening any documents. Sheffield City Council will not accept any liability for damage caused by computer viruses emanating from any attachment or other document supplied with this e-mail

B2

Fabulous Flooring

Domestic & Commercial Flooring

I Thomas Madey give permission for Calvert Meats to stand outside our property know as: Fabulous Flooring, 1 Deerlands Avenue, Sheffield, S5 7WN

We have agreed 2 months rent free to help them get there business established thereafter we will be charging Calvert Meats £100 each day they stand.

I am happy for Calverts Meats to stand any day of the week providing they have permission from the council.

Dated: 8.06.2016

Signed:



Printed:

T MADEY

1A Deerlands Avenue, Sheffield, S5 7WN

Email: mrfab@hotmail.co.uk Tel: 0114 2335676 Mobile: 07496725477

VAT Registration Number: 225641716

Appendix C

Correspondence &
notes

11/08/2016.

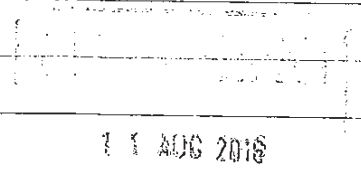
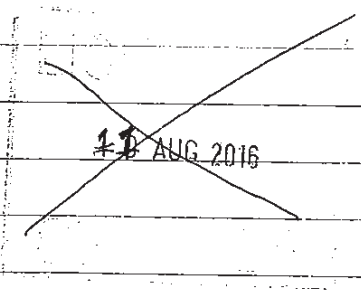
AA Calvert Meats.

Craig Wood C1
116 Clay Pit Way
Barnborough
Chesterfield
S434WN.

01246 812094

As from 26/07/2016 we no longer
stand our Meat van on the
Barnsley RD. pitch on Tuesdays.

C Wood



C2

File Note

22nd August 2016 at 16:50 Approximately

T/C to Craig Wood following receipt of a letter on the 11th August 2016 un which he stated that he no longer required Tuesday on his consent at Barnsley Road.

I contacted Mr Wood with regard to his letter as I was unsure as to the intention of the letter, I had spoken with Emma Rhodes regarding this matter who mentioned that she didn't think that the consent had been issued.

I spoke to Mr Wood regarding his letter and I asked him if he was currently trading Mr Wood stated that he was and had been doing so since his previous month's consent expired which I believed to be the beginning of July 2016.

I explained to Mr Wood that I didn't think that the consent has been issued and as such he didn't have the appropriate authority to trade on the site at Barnsley Road on the days in question. I said that I would check the papers and having done so confirmed to Mr Wood that this was the case.

Mr Wood then explained that he has spoken to my colleague Mick Crawshaw who has told him that he was able to trade and the consent was granted after the expiry of his previous short term consent.

I then said that I would check with Mick and after a brief conversation passed the telephone call over to him for him to confirm what he has previously said.

During the brief conversation with Mick he did confirm to me that he had told Mr Wood's wife that the consent had not been granted and that the matter would need to go to Licensing Committee for them to make a decision.

Anne Anderson

22/8/2016

Appendix D

Invitations to hearing

SHEFFIELD CITY COUNCIL

DI

LOCAL GOVERNMENT MISCELLANEOUS PROVISIONS ACT 1982

Street Trading – Static Street Trading Application – Fabulous Floorings Deerlands Avenue, Sheffield.

IMPORTANT: NOTIFICATION OF A COMMITTEE MEETING

To: Craig Wood

[REDACTED]
Chesterfield
S43 [REDACTED]

Email: [REDACTED]

LEGISLATION: Local Government (Miscellaneous Provisions) Act 1982

LICENCE TYPE: Street Trading Consent – fabulous Carpets car park, 1 Deerlands Avenue Sheffield

I refer to the above and the application for the grant of a static street trading consent.

This matter has been referred to the Licensing Committee of Sheffield City Council for determination. Full details are provided in the report enclosed and to the Committee. The Licensing Committee has the authority to decide what action to take in relation to each application.

The Committee has indicated that it expects applicants and interested parties and objectors to attend the meeting.

The meeting in respect of the application will take place on **Tuesday 20th September 2016** in a Committee Room of the Town Hall, Sheffield, S1 2HH (Pinstone Street entrance) and you are invited to attend at **11:00 am**.

PLEASE NOTE:

I would be grateful if you could confirm that you will be attending the meeting by telephoning the Licensing Office on 0114 2734264.



.....
Steve Lonnia
Chief Licensing Officer
Head of Licensing

Date: 2nd September 2016

IMPORTANT: A DECISION IS LIKELY TO BE MADE ON THIS ISSUE WHETHER YOU MAKE REPRESENTATION OR NOT.

Licensing Service, Business Strategy and Regulation, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD Telephone 0114 2734264

The Licensing Service Reception is open from 10.00am to 4.00pm, Monday to Friday. Telephone calls can be taken from 09:00am to 5:00pm.

STREET TRADING CONSENT APPLICATION

SUB-COMMITTEE HEARING PROCEDURE

E1

This procedure has been drawn up to assist those parties attending Street Trading Consent Committee hearings.

1. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
2. The Chair will ask the applicants and interested parties to formally introduce themselves.
3. The Solicitor to the Committee will outline the procedure to be followed at the hearing.

4. Hearing Procedure:-

- (a) The Licensing Officer will introduce the report.
- (b) Questions concerning the report can be asked both by Members and the applicant.
- (c) The applicant/consent holder (or his/her nominated representative) will then be asked to:-
 - (i) detail the application;
 - (ii) provide clarification on the application and respond to the representations made.
- (d) The Chair of the Licensing Committee will invite Members of the Sub-Committee and all other parties present to put any relevant questions to the applicant and/or his/her representative.
- (e) Consultees / interested parties will be invited to present their representations or elect a spokesperson (which may be a Councillor) to speak on their behalf. New representations must not be raised.
- (f) The Chair of the Licensing Committee will invite Members of the Sub-Committee and all other parties present to put any relevant questions to the consultees / interested parties.
- (g) The consultees / interested parties will be invited to sum up. A maximum of 5 minutes will be allowed.
- (h) The applicant will be invited to sum up. A maximum of 5 minutes will be allowed.
- (i) The Licensing Officer will then detail the options.
- (j) There will then be a private session for Members to take legal advice and consider the application.
- (k) Once a decision has been reached, all parties will be invited to return. The Sub-Committee's decision and reasons will be announced by the Chair.
- (l) The Sub-Committee's decision will be confirmed in writing to the applicant and those parties who made representations.

- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
 - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.

There is no right of appeal against the Council's decision to refuse to grant or revoke a Street Trading Consent.

This page is intentionally left blank

Agenda Item 6

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank